



SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

Meeting to be held in on
Thursday, 24th January, 2013 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- M Rafique (Chair) - Chapel Allerton;
J Akhtar - Hyde Park and Woodhouse;
D Cohen - Alwoodley;
M Lyons - Temple Newsam;
P Wadsworth - Guiseley and Rawdon;
R Harington - Gipton and Harehills;
M Ingham - Burmantofts and Richmond Hill;
J McKenna - Armley;
B Urry - Roundhay;
J Chapman - Weetwood;
J Marjoram - Calverley and Farsley;

Please note: Certain or all items on this agenda may be recorded.

Agenda compiled by:
Phil Garnett
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 24 74355

Principal Scrutiny Advisor:
Kate Arscott
Tel: 24 74792

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 20TH DECEMBER 2012

1 - 6

To confirm as a correct record, the minutes of the meeting held on 20th December 2012.

7

SCRUTINY INQUIRY - MARKETING AND PROMOTION OF THE CITY

7 - 18

To receive a report of the Head of Scrutiny and Member Development inquiring into 'marketing and promotion of the city'.

8

REQUEST FOR SCRUTINY - WEST PARK CENTRE

19 - 26

To receive a report of the Head of Scrutiny and Member Development requiring consideration be given to the request for Scrutiny of the West Park Centre.

9

WORK PROGRAMME

27 -
70

To receive a report of the Head of Scrutiny and Member Development presenting the Board's work programme and the current Forward Plan relating to this Board's portfolio.

10

DATE AND TIME OF NEXT MEETING

10am Thursday 31st January 2013. (A pre – meeting for Members will take place half an hour before the commencement of the meeting)

Agenda Item 6

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

THURSDAY, 20TH DECEMBER, 2012

PRESENT: Councillor M Rafique in the Chair

Councillors J Akhtar, D Cohen, M Lyons,
P Wadsworth, R Harington, M Ingham,
J McKenna, B Urry, J Chapman and
J Marjoram

74 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

75 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

76 Late Items

There were no late items.

77 Declaration of Disclosable Pecuniary and Other Interests

Councillor Urry declared a significant other interest in Agenda Item 10
Scrutiny Inquiry – Bus Services in Leeds, Minute 83 refers.

78 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

79 Minutes - 22nd November 2012

RESOLVED – The minutes of 22nd November 2012 were approved as a correct record.

80 Scrutiny Inquiry - The Role of Leisure and Culture in Public Health

The Head of Scrutiny and Member Development submitted a report which provided an update to the planned inquiry on the role of leisure and culture in promoting public health. Specifically the update was in relation to the Council being given the opportunity to bid for Sport England funding from the 'Get Healthy, Get into Sport' fund.

In attendance to answer Member questions were:

Councillor A Ogilvie – Executive Member for Leisure;
Mark Allman – Head of Sport and Active Recreation; and

Draft minutes to be approved at the meeting
to be held on Thursday, 24th January, 2013

Ed Mylan – Chief Officer Resources and Strategy

Members considered that any measure which helps get people into sport was positive and that all barriers to participation should be broken down. Members also used the example of Birmingham where leisure centres have undergone changes to attract more people to use them.

Members also debated the chances of the bid being successful.

RESOLVED – That the expression of interest submitted to the Get Healthy, Get into Sport Fund be noted.

81 2012/13 Q2 Performance Report and Strategic Financial Plan 2013/14 to 2016/17 including initial Budget Proposals for 2013/14

The Head of Scrutiny and Member Development submitted a report presenting the quarter 2 performance report and also the initial 2013/14 budget proposals relevant to the Scrutiny Board's portfolio, which were attached to the report.

In attendance to answer Member questions were:

Councillor R Lewis – Deputy Leader of Council;
Councillor A Ogilvie – Executive Member for Leisure;
Martin Farrington – Director of City Development;
Paul Maney – Head of Strategic Planning, Policy and Performance;
Ed Mylan - Chief Officer Resources and Strategy; and
Simon Criddle – Head of Finance (City Development).

Members debated various aspects of the current market for housebuilding and the council's role in responding to some of the current challenges, including the viability of sites; jobs and skills issues; and the quality and speed of processing of planning applications.

Members stressed the need for good engagement with local ward members in ensuring that the opportunities and benefits from large developments taking place within the city centre are felt more widely.

At this point in the meeting the Chief Officer Resources and Strategy outlined the initial budget proposals for the City Development Directorate.

The Board supported the proposal to protect the net budget for Employment and Skills throughout the four year financial planning period, given the vital importance of work in this key area. Members noted that the net budget did not reflect significant amounts of external funding to support this priority, for example through the City Deal.

Members noted that the continuing pressure of rising prices for energy and water use will be tackled partly through a planned review of and reduction in the Council's asset portfolio.

The Board also noted the ongoing 'spend to save' programme to improve energy efficiency of buildings.

Members discussed the savings created by the Early Leavers Initiative with officers and the opportunities that it gives for staffing structures to be reviewed.

Street lighting was also raised and Members discussed the positives and negatives of reducing the number of hours that lights remain on.

RESOLVED –

- (a) that the quarter 2 performance information and the issues highlighted within the report be noted; and
- (b) that the comments made about the 2013/14 budget proposals be forwarded to the Executive Board through the Scrutiny Board (Resources and Council Services).

82 Leeds Local Development Framework - Natural Resources and Waste Development Plan Document - Inspector's Report

The Head of Scrutiny and Member Development submitted a report which considered the Natural Resources and Waste Development Plan Document, as part of the Council's budget and policy framework, prior to it being submitted to the Executive Board for recommendation to full Council that it be adopted.

In attendance to answer Members questions were:
Councillor N Taggart – Chair of the Development Plan Panel;
Steve Speak - Deputy Chief Planning Officer; and
David Feeney - Head of Planning and Economic Policy;

Members broadly supported the document.

The Board expressed concern that the document had not come before them at an earlier stage in its development and the limited time allowed to study its implications. Members noted the commitment to present future Development Plan Documents (including the Aire Valley Action Plan and the site Allocations Strategy) to the Scrutiny Board for comment prior to a publication version being presented to the Executive Board. Members agreed this was an appropriate response.

The Board acknowledged the role of the Development Plan Panel in providing a thorough oversight of the development of the document over a period of years.

The Board noted that the section of the document relating to 'making and protecting space for flooding' would inform the Board's forthcoming inquiry into flood risk management.

The Board also noted the update from the Chair of the Development Plan Panel and City Plans Panel in relation to the consideration of the incinerator planning applications and the opportunity for Members' input.

RESOLVED – that the Natural Resources and Waste Development Plan Document be noted.

83 Scrutiny Inquiry - Bus Services in Leeds

The Head of Scrutiny and Member Development submitted a report introducing the second session of the inquiry into Bus Services in Leeds. Two reports were attached which provided evidence for the session. The first was a report on the camera enforcement of bus lanes and the second was a report from the Director of City Development which also incorporated information provided by Metro.

In attendance to answer Member questions were:

Mark Jefford - Parking Manager, Environment and Neighbourhoods;
Andrew Hall – Acting Head of Transport Policy;
John Henkel – Director of Passenger Services, Metro; and
Dave Pearson – Assistant Director of Transport Services, Metro.

Members expressed support for enforcement against any vehicle using a bus lane illegally. However comment was also made that the amount of bus lanes made it difficult for licensed private hire vehicles to drop customers off at locations where a bus lane is in place.

Members also noted that greater emphasis should be placed on enforcing 2 + lanes to encourage car sharing. Members were informed that only the Police could enforce these lanes.

Members agreed that cameras in bus lanes helped make them more efficient.

At this point in the meeting Members moved on to discuss Bus Services in Leeds.

The proposed Quality Bus Contracts were raised and Members explored how it was considered by Metro that these contracts would be of benefit to customers. The Partnership Offer from the bus companies was also discussed and how this was being further explored.

Better Bus Areas were discussed, which would reform the way the Bus Services Operators Grant is paid. Members discussed whether this would increase competition and improve the service to customers.

Members discussed various aspects of service quality including frequency and reliability of services and the range of complaints received by Metro.

They were informed of some of the work being undertaken by bus companies to develop new strategies, and reminded of some of the external factors, such as fuel costs and congestion, affecting services.

Members considered that priority should be given to addressing ticket prices and reliability in order to get people to use buses again in light of other options available. If fares were addressed it was felt that congestion in the City could be reduced.

The ticketing system was highlighted by the Board, with a consensus that simplification and integration of the types of tickets across the differing companies would go a long way to encouraging people back on to buses.

Encouraging children onto buses was also seen as a priority by Members with the integration of the Breeze Card seen as a way of getting children to use buses. However Metro informed the Committee that the Breeze Card was not currently compatible with the system used by Bus Companies.

The Board discussed what was happening elsewhere in relation to other areas pursuing quality contracts and partnership approaches.

Members noted the proposed cut in services to the Outer North East in the early morning as part of the network review. It was explained to Members that average passenger use was looked at to determine service provision and where a subsidy of £3-£4 per customer is reached the service is taken away.

The poor provision of night services was also raised. Members were informed that due to lack of funding it was impossible to provide such services in Leeds.

The Assistant Director of Transport Services confirmed that network review proposals were being considered and that during January and February public consultation will take place on these.

RESOLVED – That the report be noted.

(Councillor Marjoram left the meeting at 11:40am during discussion of this item. Councillor Akhtar left the meeting at 12:15pm during discussion of this item)

84 Work Schedule

The Board received a report of the Head of Scrutiny and Member Development which considered the Board's work schedule for the forthcoming municipal year.

Members agreed to a request for scrutiny in relation to the impact of the current roadworks on the M62. Members agreed that a working group should be set up and that the Highways agency should be invited to attend, along with representation from City Development.

It was also agreed that the April meeting of the Board be re-scheduled due to a clash with the Regional Flood Defence Committee meeting which affects the Board's external witnesses for the flood risk management inquiry.

RESOLVED –

- (a) that the work schedule be noted;
- (b) that the Forward Plan be noted;
- (c) that the April meeting be re-scheduled in consultation with Board Members.

85 Date and time of next meeting

10am, Thursday 24th January 2012.

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 24 January 2013

Subject: Scrutiny Inquiry – Marketing and promotion of the city

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. At its meeting in June, the Scrutiny Board identified an inquiry into ‘marketing and promotion of the city’ as one of its major pieces of work for this municipal year. In order to assist the Board in deciding the scope of its proposed inquiry, the Chief Executive of Leeds and Partners was invited to make an introductory presentation to the Board in September.
2. Subsequent to this a working group meeting was held in October to scope the inquiry, attended by the Chief Economic Development Officer. Following these inputs, the attached terms of reference for the inquiry were agreed by the Board (Appendix 1).
3. The first formal session of the inquiry will take place at this meeting. A report from the Director of City Development is attached providing evidence for this session of the inquiry (Appendix 2) in line with the terms of reference. The Chief Economic Development Office and the Chief Executive of Leeds and Partners will be at the meeting to respond to members’ questions and comments.
4. The second session of the inquiry will be held at the Board’s meeting in February.

Recommendation

5. The board is requested to consider the issues raised by this session of the inquiry.

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Scrutiny Board (Sustainable Economy and Culture)

Marketing and promotion of the city

Terms of reference

1.0 Introduction

- 1.1 At the beginning of the year, members of the Sustainable Economy and Culture Scrutiny Board decided that they wished to carry out an inquiry into the marketing and promotion of the city. This fits strongly with the Vision for Leeds 2011 to 2030 ambition for Leeds' economy to be prosperous and sustainable, and with the revised City Priority Plan priorities for 'best city for business'
- 1.2 Before scoping the inquiry, the Board invited the recently appointed Chief Executive of Marketing Leeds, Lurene Joseph, to attend the Board's meeting in September. Lurene set out her initial assessment of the position of Marketing Leeds and the city and the mandate to drive inward investment for the future benefit of the city.
- 1.3 Following this introductory discussion, a working group meeting was held on 11 October with the council's Chief Economic Development Officer to scope the Board's proposed inquiry.
- 1.4 We discussed the importance of all partners working together to develop and grow the city's economy and generate employment opportunities. At the same time we recognise that the city's cultural offer is an important factor in contributing directly to employment opportunities; influencing inward investment decisions; and in making the city an attractive place to live and visit.
- 1.5 We acknowledged the range of significant schemes that are currently in progress in the city (for example the Arena, Trinity, Trolleybus). However, given the long lead in times for development and delivery, and the prospect of ongoing economic recession, we agreed that our key question was "what should we be doing as a city now to attract and retain the next tranche of investment?"
- 1.6 We decided that there would be two strands to our inquiry – economy and culture – and that in both cases we would ask the following set of questions:
 - Where are our strengths and weaknesses?
 - What is our offer?
 - Where shall we target for future growth?
 - How do we compare with other cities?
 - How do we get people on board now?
 - How do we retain what we already have?

2.0 Scope of the inquiry

- 2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on:
- what we should be doing as a city now to attract and retain the next tranche of investment;
 - Working together to promote inward investment and the cultural offer in Leeds.
- 2.2 The Board hopes that its findings will provide a timely and positive contribution to the achievement of our ambitions to be the best city for business.

3.0 Comments of the relevant director and executive member

- 3.1 Scrutiny Board procedure rules require that the Board consults with the relevant Executive Member and Director on the terms of reference for its inquiries. Any views will be communicated to the Board.

4.0 Timetable for the inquiry

- 4.1 The inquiry will take place in January and February 2013.
- 4.2 The inquiry will conclude with the publication of a formal report setting out the board's conclusions and recommendations.

5.0 Submission of evidence

5.1 Scrutiny Board meeting – 24 January 2013

The evidence for this session will address the following questions with reference to the economy and inward investment:

- Where are our strengths and weaknesses?
- What is our offer?
- Where shall we target for future growth?
- How do we compare with other cities?
- How do we get people on board now?
- How do we retain what we already have?

Scrutiny Board meeting – 21 February 2013

The evidence for this session will address the following questions with reference to promotion of the city's cultural offer:

- Where are our strengths and weaknesses?
- What is our offer?
- Where shall we target for future growth?
- How do we compare with other cities?
- How do we get people on board now?
- How do we retain what we already have?

The board will then consider emerging conclusions and recommendations to inform the production of the final inquiry report.

5.3 Witnesses

The inquiry will be supported by officers from the City Development Directorate. Other witnesses will be invited as appropriate, for example from Leeds and Partners (formerly Marketing Leeds), Welcome to Yorkshire, the universities and other local authorities.

6.0 Equality, Diversity and Cohesion and Integration Issues

6.1 Where appropriate, all terms of reference for work undertaken by the Scrutiny Boards will include
To review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the council's Equality and Diversity scheme, and on the council's Cohesion and Integration Priorities and Delivery Plan.

6.2 The objectives of this inquiry particularly reflect the following equality focus from the council's Equality Improvement priorities:

Increase access to employment opportunities and up-skill the workforce

7.0 Monitoring Arrangements

7.1 Following the completion of the scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.

7.2 The final inquiry report will include information on the detailed arrangements for monitoring the implementation of recommendations.

8.0 Measures of success

8.1 It is important to consider how the Board will deem whether its inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.

8.2 The Board will look to publish practical recommendations.

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Report of Director of City Development

Report to Sustainable Economy and Culture Scrutiny Board

Date: 24th January 2013

Subject: Marketing and promotion of the city

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main considerations

1. The image and perception of a city impacts on its economic competitiveness and its ability to attract inward investment. It is important that Leeds has a clear, compelling and distinct offer and aspiration, and a perception of being “open for business” if it is to improve on its current position and historically poor inward investment, marketing and tourism performance in the face of competition from home and abroad and in order to realise new opportunities.
2. Marketing Leeds has been reconstituted with a new Chief Executive and Board and has changed its name to Leeds and Partners. Moving away from the traditional reactive approach and emphasis on event organisation and general in-city marketing, branding and PR, Leeds and Partners has a clear remit to drive economic growth and jobs through inward investment, tourism and raising the profile of the city.
3. The company is developing focused, clear and distinct investment propositions based on business to business opportunities and a focus on particular economic sectors, and these are being taken forward proactively. Working with and through stakeholders, particularly the private sector, Leeds and Partners are prioritising their work on those sectors that have the greatest potential for return on investment, in keeping with the organisation’s remit. These four sectors are healthcare-medtech, digital, financial and professional services. Alongside and in support of this, Leeds and Partners have been developing a new “city proposition” as part of its vision to position Leeds as a city with global reach.

1.0 Purpose of this report

- 1.1 This report sets out the context and background information in relation to inward investment aspects of the Sustainable Economy and Culture Scrutiny Board's inquiry into the marketing and promotion of the city.
- 1.2 The paper outlines Leeds and Partners' approach and activity to attract and retain the next tranche of inward investment for the city, and how we are working together to promote inward investment to Leeds.

2.0 Background information

- 2.1 Many factors drive a city's economic competitiveness including its labour pool, business infrastructure, geographical factors, cultural offer and quality of place. The image and perception of a city exerts a strong influence on economic drivers such as inward investment, business location and attraction of a skilled labour force. Members of the business community, investors and skilled workers form images of cities which influence their decisions in terms of interaction or activities within them.
- 2.2 Establishing a clear and differentiated proposition and managing this for a city can play a key role in its success, promoting and realising the potential of its assets. Cities are in competition for business, people and investment. Cities around the world therefore apply a variety of methods in pursuit of building their image and profile, securing economic growth and attracting and retaining business investment.
- 2.3 A main priority of the Leeds Growth Strategy and the city's work to grow economy is to attract and retain business investment. Inward investment can be defined as projects that create jobs when companies from outside the city / City Region decide to locate or expand within Leeds. This includes foreign firms moving into the area for the first time and companies from elsewhere in the UK creating new jobs in Leeds. There is also a need to work proactively to retain investment, and secure reinvestment from companies already in Leeds in order to safeguard existing jobs.
- 2.4 As the economy emerges from a recession it is important that Leeds, as a significant and ambitious city, has a clear, compelling and differentiated proposition, image and profile in order to realise new opportunities and to raise substantially its profile from a moderate to weak base in the face of competition from home and abroad. It is also important we have the right capabilities and networks in place to identify and create possible inward investment opportunities, and to work with potential investors to locate companies into Leeds.
- 2.5 The next eighteen months are significant for the profile of Leeds. With the backdrop of economic downturn, Leeds is bucking the trend. 2013 will see the opening of both the Leeds Arena – a venue of regional and national draw – and Trinity Leeds, the largest retail and leisure development in Europe. In 2014 Leeds will host Le Grand Depart of the Tour De France. All of these events are significant opportunities to provide a positive change in the perception of Leeds as somewhere to live, work, visit and invest. These one-off events are important tools for raising profile in the short term and will allow for short term positioning of the city.

3.0 Main Considerations

3.1 Recent Context

- 3.1.1 As Leeds seeks to accelerate economic growth, the attraction of new business to the city has a major role to play in replacing the jobs lost in the recession. The impact of a successful inward investment strategy and commitment of substantial financial and human resources over a sustained period of time can be seen in many comparator city regions such as Manchester, Liverpool, Birmingham, Sheffield and Nottingham where recent announcements have brought significant new jobs.
- 3.1.2 At a sub-regional level, according to figures released by fDi Intelligence, part of the Financial Times, West Yorkshire was ranked 15th in the country behind the likes of Birmingham, Manchester, Newcastle and Tees Valley, based on announcements in 2010. On any examination of LEP areas, the Leeds City Region is out-performed on raw inward investment figures by at least a dozen city regions. This is a clear demonstration of the lack of investment made in this service over recent years and of the reliance on a reactive enquiry handling system drawing on limited leads passed on by UKTI. This is evidenced by an Ernst and Young report placing Yorkshire 10th out of 12 UK regions for inward investment in 2011, equivalent to a 2.5% share.
- 3.1.3 For a city-region which is one of the largest in the UK, has the second largest financial and professional services community and the third largest manufacturing sector, these results clearly demonstrate a gap between the vision and ambition of partners and the reality of the substantive resources and efforts demanded to deliver inward investment successes in an increasingly competitive market place.
- 3.1.4 Competition for inward investment is fierce, with potential investors being courted by many European, and increasingly global, locations. The economic downturn has only served to increase the importance of attracting new jobs. Locations that cut their inward investment funding are likely to be seen as less ambitious; those that invest in their attraction activities are likely to stand out as being 'open for business'.
- 3.1.5 The agencies that are consistently regarded by inward investment analysts as being international best practice examples such as MIDAS, Copenhagen Capacity and Invest in Bavaria, all benefit from the aggregated assets that their city region provides. They have also benefited from substantial and long term resourcing; and from commitment across all city stakeholders – public and private – to collaborating for the greater good of the city / city region.
- 3.1.6 The Manchester City Region has created one of the most successful inward investment agencies in the world, with each of the ten local authority partners funding MIDAS. With more than 30 staff it is the largest inward investment team outside of London.

3.1.7 In Birmingham, the city council has prioritised inward investment and pledged an additional £1 million per year to fund the attraction activities of a newly created team which combines the city's marketing and investment agencies. Per annum London currently invests circa £11m and Manchester £8m.

3.2 Leeds and Partners

3.2.1 Recognising the importance of securing inward investment, Leeds City Council decided to strengthen and reform Marketing Leeds, which has been renamed as Leeds and Partners.

3.2.2 Leeds and Partners, has been reconstituted with a new Chief Executive and Board, and has developed a clearer role and remit focused on inward investment.

3.2.3 The new approach of Leeds and Partners is to achieve a step-change in the way the city promotes itself and the distinct proposition it has to attract investment by recognising and articulating our ambition as a 'city with global reach'.

3.2.4 Working with and through the private sector, Leeds and Partners are developing focused, clear and differentiated investment propositions, based on business to business opportunities. The emphasis is on ensuring inward investment propositions have depth and are robust and realistic, as opposed to the broad, and scattergun approach of the past. The new approach is more incisive, focused and proactive than the traditional reactive approach and emphasis on general city marketing, branding and PR.

3.2.5 Leeds and Partners are seeking to deliver by working with and through others under its new Stakeholder Engagement Strategy including business, universities and colleges, and the Council. The engagement of these stakeholders has strengthened significantly. These organisations and their leaders are being mobilised to act as ambassadors for Leeds, and to create the networks necessary to compete and secure inward investment in a modern economy. As a result, Leeds and Partners will be able to have a positive impact much greater than its size and resources.

3.2.6 Leeds and Partners have been working with stakeholders to develop a new "city proposition". This moves beyond traditional city branding; based in part on feedback from stakeholders the "Leeds Live it, Love it" brand has been dropped. Instead, the city proposition provides a clear statement of intent that sets out the city's offer and aspiration in a compelling way, central to raising the profile of Leeds, shifting perceptions of the city and galvanising longer term economic growth. It will provide stakeholders with the tools necessary to promote the city with a clear and consistent voice and message. It enables Leeds to differentiate itself from other cities in the UK and internationally.

3.2.7 Leeds and Partners are also overhauling support that the public and private sectors can provide to potential investors. This will comprise funding where available (although the opportunities for this will be limited), assistance with property searches, brokering of education and training provision, and welcoming potential and new investors into existing city networks. This includes creating a new network through developers and property agents in the city.

3.3 Priority Sectors

- 3.3.1 The Leeds Growth Strategy set out several economic sectors that are important to the future success of the Leeds economy. Recognising the importance of being focused and not spreading effort and resources too thinly, Leeds and Partners are focusing their work on those sectors that have the greatest potential for return on investment in keeping with its remit. These are: financial services; professional services; digital and creative; and health and medical.
- 3.3.2 Leeds and Partners are working with the private sector, Leeds City Council, other public sector bodies, and potential funders to develop propositions for these sectors. For each sector a business leader is acting as sector sponsor, a small sector group is being formed to drive forward the work, and a wider partners network put in place. Sector propositions and delivery plans are being developed by identifying points of differentiation and specialism in Leeds, main assets, and opportunities for engagement with potential investors. The strategic outcomes that are being sought are to add economic value, enhance the city's reputation, increase investment, growth and innovation, and to improve coordination of the city's promotion.
- 3.3.3 In parallel, Leeds City Council are leading work to develop the other growth strategy sectors: manufacturing; low carbon; retail and leisure; housing and construction; and social enterprise.

The city is working to improve the city's transport and infrastructure, skills base, quality of life, housing offer, civic infrastructure (including the third sector), and land and property assets for business.

3.4 Retaining Investment

- 3.4.1 Leeds City Council has put in place a "Key Account Management" capability and system to strengthen relationships with strategically important companies in the city. These are not necessarily the largest employers; they include firms with the greatest potential for expansion, as well as firms that may be considering disinvesting and reducing employment in Leeds.
- 3.4.2 By ensuring there is regular contact with these firms, potential disinvestment risks and positive growth opportunities can be identified at an early stage, and support offered. This support includes assistance with property searches, brokering of education and training provision, linking firms to university expertise in Leeds, addressing potential barriers to re-investment, and helping make the case for Leeds.
- 3.4.3 Leeds City Council and Leeds and Partners will need to work in close contact in this regard such that key accounts and key stakeholders are managed through a 'one voice' approach.

4.0 Corporate Considerations

4.1 Resources and value for money

- 4.1.1 The Council is in the process of agreeing with Leeds and Partners the level of funding for 2013/14 and beyond. Funding will be a combination of a financial contribution and support in kind. The in kind support is largely the cost of staff seconded from the Council. The board of Leeds and Partners considered a draft corporate plan at their meeting in November 2012 and initiated further work on demonstrating the long term direction of travel and aspiration of the organisation, taking into account the level of support provided by the Council for the 2013/14 financial year. In terms of value for money, further work is required by the Council to specify the outcomes under a Service Level Agreement expected by the Council in consideration for the level of financial support.
- 4.1.2 It will also be important that Leeds and Partners and the Council work together closely in order to maximise the impact of limited funding and resources.

5.0 Conclusion

- 5.1 It is important that Leeds develops a clear, compelling and robust inward investment offer, and a strong image and profile as a city with global reach.
- 5.2 Leeds and Partners, working with the Council, is putting in place the foundations to achieve a step-change in the way Leeds is promoted and attracts inward investment. This is based on an approach that is more proactive, business focused and prioritised than previously, with an emphasis on working with and through partners, particularly the private sector.

6.0 Background papers

None

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 24 January 2013

Subject: Request for Scrutiny – West Park Centre

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. A request for Scrutiny has been received from the North West (Inner) Area Committee. This relates to the West Park Centre. The Committee has requested *that the manner in which the West Park Centre was closed and the decision making process around the future of the centre be referred to Scrutiny for further investigation.*
2. A copy of the report to the Area Committee and an extract from the draft minutes are attached at Appendix 1.
3. Councillor Akhtar, a member of this Scrutiny Board, is the Chair of the Area Committee and will outline the request to the Board. Councillor Chapman is also a member of the Area Committee as well as the Scrutiny Board.
4. The decision whether or not to further investigate matters raised by a request for scrutiny is the sole responsibility of the Scrutiny Board. As such, any decision in this regard is final and there is no right of appeal.
5. When considering the request for Scrutiny, the Scrutiny Board may wish to consider:
 - If further information is required before considering whether further scrutiny should be undertaken;
 - If a similar or related issue is already being examined by Scrutiny or has been considered by Scrutiny recently;

- If the matter raised is of sufficient significance and has the potential for scrutiny to produce realistic recommendations that could be implemented and lead to tangible improvements;
- The impact on the Board's current workload;
- The time available to undertake further scrutiny;
- The level of resources required to carry out further scrutiny;
- Whether an Inquiry should be undertaken.

Recommendations

6. The Scrutiny Board is asked to:

- (i) Consider the request for Scrutiny from the North West (Inner) Area Committee.
- (ii) Determine if it wishes to undertake further scrutiny of this matter.

Background papers¹

7. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Report of The Director of City Development and The Director of Children's Services

Report to North West (Inner) Area Committee

Date: 13th December 2012

Subject: West Park Centre

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Weetwood	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The purpose of this report is to provide the North West (Inner) Area Committee with an update on the temporary closure of the West Park Centre, due to Health & Safety concerns. The report provides an update on progress since the Area Committee meeting on 14th November, it outlines the actions taken to ensure users are supported to identify alternative temporary accommodation and it sets out the way forward to be taken with regard to the centre's future.

Recommendations

The Area Committee is asked to:

- Note the report and discuss its content.

1 Purpose of this report

- 1.1 This report provides information about the temporary closure of the West Park Centre on Health & Safety grounds. It provides an update on progress since the Area Committee meeting on 14th November, and outlines the action being taken by Children's Services and Corporate Property Management to mitigate the impact on users.

2 Background information

- 2.1 On 2nd November 2011 a decision was taken to close the West Park Centre due to safety concerns with the buildings internal electrics.
- 2.2 The West Park Centre is a former school located on the Eastern side of Spen Lane which forms part of the border between Weetwood and Kirkstall wards.
- 2.3 The centre has been home to the school music service for approximately twenty years. Over that time the building has also had many other users, both from the Council and the community, on a full time basis and recurring lettings.
- 2.4 On 2nd November 2012 the building was closed due to concerns with the building's electrical installation.

3 Main issues

Building Issues

- 3.1 Electrical Installation Condition Report testing has taken place and has deemed the electrical installation to be unsatisfactory. The report can only find that an installation is either satisfactory or unsatisfactory. An unsatisfactory assessment indicates that dangerous and/or potentially dangerous conditions have been identified.
- 3.2 An independent report has been produced by the private consultancy firm Arup. The report has highlighted costs of £931k for urgent works to facilitate reopening of the centre (exclusive of fees, contingencies and inflation or any desirable works that are required). The majority of these works are for electrical and mechanical services.
- 3.3 The Arup report states that it would be feasible to close off part of the building and re-open a portion. This would save around 30% of the costs. It also comments that "The absence of compliant building services installations present a potential health and safety risk and in our opinion justify the decision to close the facility to public occupation appears justified".
- 3.4 The report was not a detailed feasibility study, but it does state that the costs of bringing the building into what might be considered a satisfactory environment for the various activities that were housed there is significant and could even exceed those identified in the 2009 condition survey, once the full scale of dilapidation is known. The 2009 condition survey estimated backlog maintenance to be £2.2m.

Building Users

- 3.5 Council services that were based in the centre have temporarily relocated. The office function is now located in Merrion House and the music service delivery is taking place from City of Leeds school.
- 3.6 Assistance has been provided to regular hirers to help them find suitable temporary alternative venues. They have mainly been relocated in nearby schools or community centres, although a number have been able to find their own alternative venues. Some groups stored items in the centre and have either collected them or they have been moved to Council storage in Holbeck.
- 3.7 Those organisation that had their office bases within the West Park Centre have been more difficult to relocate. One organisation has been able to move to Meanwood Community Centre, one has moved to shared office space at the Heart Centre, two are temporarily working from home while they seek premises and one is out on tour. All of these have been offered help in locating alternative premises through the Council's Locate in Leeds service as well as being signposted to organisations that specialise in providing space to registered charities.

Way forward

- 3.8 Given the level of works necessary to bring the building back into use, any decision on its future will be taken by Executive Board. The current intention is to present a report to Executive Board in February 2013.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The building was closed as an emergency and temporary measure due to health & safety concerns and on that basis there has not been any consultation. However, ward members were advised on the day and users were advised as soon as possible.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Due to the nature of the building and that of some of its user groups, the temporary closure of the West Park Centre will have an impact on equality and diversity issues. This will be particularly felt by those users who attend the Gordon Parry Centre or Musical Arc, which specialise in providing services to people with special needs. The needs of these users are being prioritised in terms of temporary relocation.

4.3 Council policies and City Priorities

- 4.3.1 The decision to close the West Park Centre has been made in line with the Council's responsibilities under Health & Safety legislation.

4.4 Resources and value for money

4.4.1 The closure of the centre has a range of resource implications for the Council. The cost to repair the electrical system alone was estimated at c£200k in the last condition survey. As the health & safety report referred to the heating system being potentially dangerous too, this would need to be taken into account. In considering the way forward, the Council will need to weigh up the cost of repair and the value for money that this represents.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues to this report. The report is not subject to Call In.

4.6 Risk Management

4.6.1 The decision to close the centre on a temporary basis was made for Health & Safety reasons and was made as an emergency measure to ensure that staff and building users were not placed at risk and to ensure that the Council fulfilled its legal health & safety responsibilities.

5 Conclusions

5.1 An independent report has been produced which shows a significant amount of money would need to be spent to bring the building back into use and that the building is currently unsafe. Accordingly work is currently being undertaken to consider the options available and it is intended to take a report to Executive Board in February 2013.

6 Recommendations

6.1 The Area Committee is asked to:

- Note the report and discuss its content.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

NORTH WEST (INNER) AREA COMMITTEE

THURSDAY, 13TH DECEMBER, 2012

PRESENT: Councillor J Akhtar in the Chair

Councillors M Hamilton, J Walker,
N Walshaw, G Harper, B Atha,
J Illingworth, L Yeadon, J Bentley,
S Bentley and J Chapman

Officers:

Stuart Byrne - West North West Area Support
Anne Chamber -Head of Corporate Property Management
Neil Charlesworth - Community Asset Officer
Jason Singh - Locality Manager (West North West)
Juliet Duke - West North West Homes
John Grieve – Governance Services

Members of the Public

Sue Buckle – SHCA
Amanda Jackson – University of Leeds
Rose Black – Leeds University Union
Ben Fisher – Leeds University Union
Stuart Long – Leeds University Union
Howard Eaglestone – Local Resident
Bill McKinnon – Friends of Woodhouse Moor
Isobel Sidebottom – NHPMA
Tony Green – NHPNA
Ken Torode – WPRA
Doug Kemp – WPRA
Janet Kemp – WPRA
Victoria Jaquiss – West Park Centre Refugees
Douglas Gilliam – West Park Centre Refugees
John McKenzie – Cardigan Centre

49 West Park Centre - Update Report

The Director of City Development and the Director of Children's Services submitted a report which provided an update on the temporary closure of the West Park Centre, following health and safety concerns.

The report outlined the actions taken to ensure that user of the facility were supported in identifying alternative temporary accommodation and set out the way forward in terms of the centre's future.

Anne Chambers, Head of Corporate Property Management and Neil Charlesworth, Community Asset Officer, presented the report and responded to Members queries and comments.

Draft minutes to be approved at the meeting
to be held on Thursday, 21st February, 2013

Detailed discussion ensued on the contents of the report which included the following:

- Members disappointment at the lack of detail in the submitted report
- Concerns at the manner in which the building was closed
- Existing user groups had obtained “temporary” alternative accommodation, making it difficult to plan when unsure of future arrangements.
- Financial burden to existing users due to temporary accommodation issues
- The security and winter protection of the building
- Lack of clarity around projected cost to bring building back into use, understand electrical costs to be in region of £150,000 - £170,000, but £931,000 was the estimated costs for urgent works.
- Clarification around the transfer of the building to Asset Management
- Explore other opportunities for the Centre: Creation of a Development Trust/ voluntary sector asset transfer/ Management by external partners
- Grant funding available for community facilities but only open to Voluntary Community Faith Sector Groups
- Use of Section 106 Contributions from local developments
- Defer funding from other projects in the City (Dortmund Square refurbishment) to fund the necessary works to get the Centre up and running
- The wish of the Area Committee that the facility be retained and brought back into use as quickly as possible, to delay may affect the Centre’s future viability
- Concerns around the consultation process about the future of the centre
- To request that the crucial decisions required, be made by the Executive Board at its meeting in February 2013

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To note the intention of the Acting Chief Asset Management Officer to prepare and submit a report on the future of the Centre, to the Executive Board in February 2013
- (iii) That the North West (Inner) Area Committee remain of the view that the West Park Centre is a valuable community asset and should continue to operate as an educational, cultural and community facility
- (iv) That the manner in which the West Park Centre was closed and the decision making process around the future of the centre be referred to Scrutiny for further investigation
- (v) That the Head of Scrutiny and Member Development be made aware of the request for scrutiny

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 24 January 2013

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's current work schedule is attached as appendix 1. The work schedule reflects decisions made at the Board's meeting in December. It will be subject to change throughout the municipal year.
2. Also attached as appendix 2, 3 and 4 are the Executive Board minutes of 12 December 2012 and 9 January 2013 and the Council's current List of Key Decisions relating to this Board's portfolio.

Recommendations

3. Members are asked to:
 - a) Consider the work schedule and make amendments as appropriate.
 - b) Note the Executive Board minutes and the List of Key Decisions

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	June	July	August
Marketing and promotion of the City			
Bus services in Leeds			Draft terms of reference WG 2/8/12
The role of Leisure and Culture in promoting public Health			Draft terms of reference WG 30/8/12
Transport			
Annual review of Partnership			
Requests for Scrutiny		Call In (Hackney Carriages in bus lanes) SB 12/7/12	
Briefings	Equality Indicators SB 28/6/12		
Budget & Policy Framework Plans			
Flood Risk Management			
Recommendation Tracking		<ul style="list-style-type: none"> • Young People's engagement in cultural, sporting and recreational activities • Maximising Powers to Promote, Influence and create Local Employment and Skills Opportunities SB 12/7/12	
Performance Monitoring	Quarter 4 performance report SB 28/6/12		

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Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	September	October	November
Marketing and promotion of the City	Introduction from Marketing Leads SB 20/9/12	Draft terms of reference WG 11/10/12	
Bus services in Leeds	Agree terms of reference SB 20/9/12		Session 1 SB 22/11/12
The role of Leisure & Culture in promoting public Health		Agree terms of reference SB 18/10/12	
Transport	Evidence gathering (Continuation of work commenced in 2011/12) SB 20/9/12		
Annual review of Partnership			
Requests for Scrutiny			
Briefings		Visit to Arena 16/10/12 Report requested by Board April 2012 with regard to ensuring our contractors are set CO ₂ targets which are monitored SB 18/10/12	
Budget & Policy Framework Plans			Core Strategy SB 1/11/12
Flood Risk Management		Report on current position SB 18/10/12	Agree terms of reference SB 22/11/12
Recommendation Tracking		Young People's engagement in cultural, sporting and recreational activities SB 18/10/12	
Performance Monitoring	Quarter 1 performance report SB 20/9/12		

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	December	January	February
Marketing and promotion of the City		Session 1 SB 24/1/13	Session 2 SB 21/2/13
Bus services in Leeds	Session 2 SB 20/12/12	Session 3 SB 31/1/13	
The role of Leisure & Culture in promoting public Health	Briefing on Sport England bid SB 20/12/13		
Annual review of Partnership			
Requests for Scrutiny		West Park Centre SB 24/1/13	
Briefings		M62 roadworks WG 30/1/13	
Budget & Policy Framework Plans	Local Development Framework – Natural Resources & Waste Development Plan Document SB 20/12/13 Initial budget proposals SB 20/12/13		
Flood Risk Management			
Recommendation Tracking			Maximising Powers to Promote Influence and Create Local Employment and Skills Opportunities SB 21/2/13 Young People's engagement in cultural, sporting and recreational activities Further report on recommendation 2 SB 21/2/13
Performance Monitoring	Quarter 2 performance report SB 20/12/12		

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Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	March	April	2013/14
Marketing and promotion of the City			
Bus services in Leeds			
The role of Leisure & Culture in promoting public Health	Session 1 SB 21/3/13		WG Date TBC Session 2 SB Date TBC
Flood Risk Management		Session 1 and 2 SB 18/4/13	
Annual review of Partnership	To undertake "critical friend" challenge SB 21/3/13		
Requests for Scrutiny Briefings			
		To consider how S106 obligations are monitored and tracked, the current position with outstanding/overdue obligations and the arrears of S106 funding SB 18/4/13	
Budget & Policy Framework Plans		Aire Valley Action Plan Development Plan Document SB 18/4/13 (tbc)	
Recommendation Tracking		Young People's engagement in cultural, sporting and recreational activities SB 18/4/13	
Performance Monitoring	Quarter 3 performance report SB 21/3/13		

EXECUTIVE BOARD

WEDNESDAY, 12TH DECEMBER, 2012

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

122 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during the consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 3 to the report referred to in Minute No. 130 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the information contained within the Appendix relates to the proposed share of procurement costs between Leeds City Region (LCR) partner local authorities. It is in the public interest not to disclose this information at this stage as sensitive negotiations are taking place with all LCR partner authorities and disclosing information that relates to the financial or business affairs of other local authorities, at a time when all authorities face budget pressures, could have a negative impact upon such negotiations.
- (b) Appendix 2 to the report referred to in Minute No. 132 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the information within the Appendix contains details relating to the financial or business affairs of any particular person (including the authority holding that information), which if disclosed to the public would, or would be likely to prejudice the commercial interests of that person or of the Council.

123 Declaration of Disclosable Pecuniary and Other Interests

There were no interests declared at this stage of the meeting, however, an interest was declared later in the meeting (Minute No. 129 refers).

124 Minutes

RESOLVED – That the minutes of the previous meeting held on 7th November 2012 be approved as a correct record.

HEALTH AND WELLBEING

125 Health and Wellbeing of People Living in Hyde Park and the Need for Local Schools and Community to Access Decent Sports Facilities

The Director of Public Health submitted a report outlining the key issues impacting upon the health and wellbeing of the residents of the Hyde Park area in respect of the role of the Council as the lead organisation to improve health and reduce health inequalities locally. In addition, the report highlighted how the availability of the green space provided by Victoria Road playing fields was central when considering the needs of the community. The submitted report was in response to the issues raised by the deputation presented to Council on 12th September 2012 by the Hyde Park Olympic Legacy Committee.

RESOLVED – That following receipt of concerns which related to the submitted report, the consideration of this matter be deferred to a future Executive Board meeting, in order to enable further work to be undertaken to address such concerns.

RESOURCES AND CORPORATE FUNCTIONS

126 Strategic and Financial Plan 2013/14 to 2016/17 including Initial Budget Proposals 2013/14

The Director of Resources submitted a report presenting the Council's initial budget proposals for 2013/2014. Such proposals were within the context of developing a longer term financial plan for the Council, as the report also set out how resources would be aligned to the Council's "Best Council" ambitions for the 4 year period up to 2016/2017.

Members highlighted the difficult decisions which would need to be taken in order to achieve the proposed budget, and emphasised the constructive and collective approach which needed to continue in order to address those issues that the current financial situation posed.

Emphasis was placed upon the need for the consultation exercise which accompanied the budget setting process to be genuine, with the outcomes from it being reflected within the final proposals wherever possible. Following a Member's enquiry, the Board received clarification on the Council's expected levels of funding which would be received from Government for 2013/14.

In conclusion, the Chief Executive highlighted the value of the consultation exercise which would continue in respect of the budget proposals, and formally thanked all Council employees for their continued efforts during the current challenging climate.

RESOLVED – That the contents of the submitted report be agreed as the initial budget proposals, and that approval be given to the proposals being submitted to Scrutiny for consideration and also for the proposals to be used as a basis for wider consultation with stakeholders.

Draft minutes to be approved at the meeting to be held on Wednesday, 9th January, 2013

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and Golton required it to be recorded that they both abstained from voting on the decisions taken above)

(The matters referred to within this minute were not eligible for Call In, as decisions regarding the Council's budget were ultimately reserved to Council)

127 Financial Health Monitoring 2012/2013 - Month 7 Report

The Director of Resources submitted a report presenting the Council's projected financial health position for 2012/2013 after seven months of the financial year.

RESOLVED – That the projected financial position of the authority after seven months of the financial year be noted.

128 2012/2013 Quarter 2 Performance Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report presenting a summary of the quarter one and two performance data for 2012/2013, and which provided an update upon the progress made in delivering the Council Business Plan 2011-15 and City Priority Plan 2011-15. In addition, the report highlighted the Council's key performance issues.

Responding to a Member's enquiry, the Board received an update on the current protocol regarding the Children's Services Ofsted inspection procedure.

RESOLVED –

(a) That the progress made in delivering the Council's priorities, as well as the ongoing performance issues identified within the submitted report be noted.

(b) That the current target for percentage of service users and carers with control over their own care budget be amended to 70%, in line with the revised national target.

(c) That the target for library usage be revised to 2,800,000, in line with national and core city trends.

129 Consultation Outcomes on Local Council Tax Support Scheme

Further to Minute No. 72, 5th September 2012, the Director of Resources submitted a report inviting the Board to make a recommendation to Council regarding the formal adoption of a Local Council Tax Support Scheme by 31st January 2013. The report provided a range of scheme options which reflected both the feedback received from the consultation undertaken and also the budget position facing the Council.

RESOLVED –

- (a) That the information contained within the submitted report be noted, and that Council be recommended to adopt a local Council Tax Support scheme that:
- Protects vulnerable groups, as set out within paragraphs 3.6 a) and b) of the submitted report;
 - Continues the current local scheme of disregarding in full Armed Forces Compensation Payments;
 - Provides additional funding to cover the cost of protecting these vulnerable groups; and
 - Reduces support for the remaining working age customers by a set percentage (currently estimated between 17% and 19%) for the remaining working age customers with the intention of containing overall scheme spend so that it does not exceed Government funding plus the additional funding for protected groups.
- (b) That the report to Full Council be updated with a final figure for the percentage reduction for non-protected working age customers that reflects the Government Funding decision following the Autumn Statement and Local Government Settlement announcement in December 2012.
- (c) That the report to Full Council be updated with the outcome of the consultation on the Second Adult Rebate scheme.

(Councillor A Carter declared an Other Significant Interest in respect of this matter, due to the fact that his step daughter was in receipt of Council Tax Benefit)

ENVIRONMENT

130 Green Deal - Leeds City Region Project

The Director of Environment and Neighbourhoods submitted a report providing an update on the Leeds City Region (LCR) Business Case for the long term delivery of the Green Deal, for which Leeds City Council had acted as the anchor authority. In addition, the report recommended the authorisation of expenditure to procure a framework of Green Leeds providers and also to create a local Green Deal loan fund.

Responding to a Member's suggestion on the potential for the scheme's set up costs to be factored into the financial model, which could enable the initiative to become cost neutral to the Council, officers advised that although a final decision on this matter was yet to be taken, it was confirmed that factoring in such costs may make the scheme less competitive.

Members highlighted the proposed 7.5% interest rate on the associated loan to householders, and requested that further work was undertaken around this matter, in order to ascertain whether there were any alternative options available, with such information being submitted to the Board in due course.

Following consideration of Appendix 3 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the LCR Business Case, be endorsed.
- (b) That the use of the LCR Investment Fund be promoted in order to provide the initial circa £1,750,000 of revenue expenditure required to procure a Green Deal partner and subsequently to provide up to circa £59,000,000 of capital investment for loans.
- (c) That if the LCR Investment Fund is not available for either the revenue or capital requirements, then assurance be provided that Leeds City Council will contribute a share of the investment needed, subject to other participating authorities also committing a share of the investment. With this matter being clarified in the further Executive Board reports, in line with resolution (g) below.
- (d) That approval be given for Leeds to continue to be the anchor authority for the forthcoming procurement.
- (e) That approval be given to Leeds committing a minimum of 6,000 homes to the procurement exercise, subject to other LCR authorities committing a further 6,000 properties.
- (f) That other LCR authorities be encouraged to sign a Memorandum of Understanding, committing them to this collective approach.
- (g) That a further report be submitted to the Board in late spring 2013, which will update Executive Board on learning from the Green Deal Demonstrator, detail the progress made on the LCR Investment Fund, provide information on the progress made with the sign up of LCR authorities to a joint procurement and the establishment of a detailed and fully costed procurement timetable, whilst also considering any potential alternatives in respect of the proposed 7.5% interest rate on the associated loan to householders.

131 Bulk Fuel Purchasing

The Director of Environment and Neighbourhoods submitted a report setting out the response to recommendation 20 of the recent Inquiry undertaken by Scrutiny Board (Safer and Stronger Communities) into Fuel Poverty. The recommendation suggested that the Director of Environment and Neighbourhoods should take a lead on undertaking a cost-benefit and risk analysis for the Council to bulk purchase domestic heat fuel for householders. In addition, the report provided an update on the proposed bulk fuel purchasing grant submission that had been submitted to the Department of Energy and Climate Change (DECC), in partnership with CO2 Sense.

The Executive Member for Environment thanked the Scrutiny Board (Safer and Stronger Communities) for all of the work which it had undertaken on this issue.

RESOLVED – That the funding application which has been submitted to DECC to deliver a bulk fuel purchasing scheme for Leeds be supported.

132 Design & Cost Report for the Improvement and Development of Visitor Services at The Arnold and Marjorie Ziff Tropical World in Roundhay Park

The Director of Environment and Neighbourhoods submitted a report setting out the progress made in respect of the development of plans to enhance and improve the Arnold and Marjorie Ziff Tropical World in Roundhay Park. In addition, the report detailed proposals to phase the works, set out a programme for implementation of the proposals and sought approval for the injection of further money into the Capital Programme, which would be funded via prudential borrowing.

The Board thanked the Ziff family for their continued and valued contribution towards the artistic and cultural development of the city.

Following consideration of Appendix 2 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That approval be given to the following improvements at Tropical World:
- Development of a new entrance space and bespoke education / children's zone.
 - Provision of the new crocodile enclosure.
 - Construction of café extension.
 - Development of the new aquarium.
 - Enhancement of the nocturnal zone.
 - New interpretation and educational information.
 - New toilet and baby changing facilities.
- (b) That the positive feedback received from the consultation process be noted, along with the endorsement it provides for the proposals included within the submitted report.
- (c) That the increase in the provisional cost estimate for this scheme be noted, and that approval be given to the injection of a further £120,000 into capital scheme 16504 000 000.
- (d) That the proposals to split the capital project into two distinct phases, in order to facilitate the commencement of capital improvements in the 2012/13 financial year be supported, and that the necessary authority required to spend £60,000 against capital scheme 16504 000 000 in the 2012/13 financial year, be approved.

- (e) That a subsequent Design and Cost Report be submitted to Executive Board upon the completion of the detailed design work associated with phase 2 of this scheme for further comment and approval.

133 Queen Elizabeth II Fields Scheme

The Director of Environment and Neighbourhoods submitted a report providing information on the Queen Elizabeth II Fields Scheme, the principal objectives of it and the associated nomination process. In addition, the report detailed the opportunities within the Parks and Countryside service to develop volunteering, highlighted the positive impacts of such volunteering and detailed the growth in corporate volunteering facilitated by the service. The report also sought approval to submit nominations for a selection of sites vested within Leeds City Council for inclusion within the Queen Elizabeth II Fields Scheme.

A request was made that consideration be given to the utilisation of the LDF Core Strategy as a means of ensuring that all playing fields held by the Council were designated as having a similar protected status. In addition, responding to a Member's enquiry regarding the proposed boundaries for the West Park playing fields application, officers undertook to look into the matter as to whether the boundaries could be extended to incorporate the greenspace immediately next to the centre.

RESOLVED - That the content of the submitted report be noted, and that the nomination of the selected sites for inclusion within the Queen Elizabeth II Fields Trust Scheme be approved, subject to the outcomes of the further consideration to be given to the West Park application, as discussed during the meeting.

(The matters referred to within this minute were not eligible for Call In, as the deadline for nominations to the Queen Elizabeth II Fields Trust scheme was the 31st December 2012. Therefore, the decision relating to this matter was considered to be urgent, as any delay would seriously prejudice the Council's ability to successfully nominate the sites)

134 Ash Dieback (Chalara Fraxinea)

The Director of Environment and Neighbourhoods submitted a report outlining the background to Ash Dieback (Chalara Fraxinea) and highlighted the potential impact of the spread of the disease in Leeds.

Responding to a Member's specific enquiries, the Board received an update on the current situation of the trees at Water Haigh Park and also in respect of the potential to sell the wood from infected trees as firewood.

RESOLVED – That the contents of the submitted report be noted.

DEVELOPMENT AND THE ECONOMY

135 Response to Deputation from Burley Park Residents to Preserve Yorkshire Paving Stones

The Director of City Development submitted a report responding to the deputation presented to Council on 12th September 2012 from Burley Park Residents regarding the preservation of Yorkstone paving in highways. In addition, the report considered similar concerns to those of the Burley Park Residents' Group which had been received in relation to other areas of the city.

Prior to the meeting, Board Members had received copies of correspondence which had been submitted by local residents in respect of this issue for their consideration.

Responding to the issues raised by the deputation and the contents of the submitted report, Members emphasised the value of such matters being resolved at a local level, whilst also highlighting the importance of effective consultation together with Ward Member engagement.

RESOLVED -

- (a) That the contents of the submitted report be noted.
- (b) That the concerns of residents be acknowledged.
- (c) That additional resident engagement be undertaken on the remaining 2012/13 planned maintenance schemes which contain stone products and that the progress of those schemes be delayed until such engagement has concluded.
- (d) That greater Elected Member and resident engagement be undertaken in a timely fashion at the planning stage and prior to the commencement of works on streets outside of conservation areas which contain stone products. This will be before any planned maintenance is undertaken.
- (e) That an appropriate accounting mechanism be established for the reclamation and re-use of natural stone highway materials which are removed and/or replaced within the highway.

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

136 Tenancy Strategy for Leeds 2013 - 2015

Further to Minute No. 13, 20th June 2012, the Director of Environment and Neighbourhoods submitted a report providing an update on the consultation undertaken on the draft Tenancy Strategy and how responses to the consultation had been taken into account in developing a final version of the Tenancy Strategy, which was presented for the purposes of formal approval.

In introducing the report, the Executive Member for Neighbourhoods, Planning and Support Services advised that it was intended for a report to be submitted

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th January, 2013

to a future Board meeting regarding the Council's use of the private rented sector.

The Director of Environment and Neighbourhoods highlighted a minor amendment proposed to be made to the Strategy document, namely that, in paragraph 8, the minimum length of a private rented tenancy should read 24 months, rather than 12.

RESOLVED –

- (a) That the outcome of the consultation exercise undertaken on the draft Tenancy Strategy be noted.
- (b) That the Tenancy Strategy, as appended to the submitted report, be approved subject to the inclusion of the minor amendment to paragraph 8, as detailed above.

137 Lettings Policy Review 2012/2013 - Approval to Commence Consultation

Further to Minute No. 13, 20th June 2012, the Director of Environment and Neighbourhoods submitted a report setting out proposed changes to the Council's Lettings Policy, as required by the Localism Act 2011 and outlining proposals which would enable the Council to assist social housing tenants affected by forthcoming Welfare Reform changes. In addition, the report provided an update on the interim measures being taken within the scope of the current Lettings Policy to support tenants affected by Welfare Reform and to mitigate, as far as possible, the impact upon tenants and the Council. The report also detailed the timescales for the implementation of a new Policy and sought approval for the proposed consultation process.

In discussing the report, the Board considered the current 25% 'Date of Registration' quota, a Member placed specific emphasis upon the need for housing stock to be managed in a localised manner and a suggestion was made that further work was undertaken in respect of the housing waiting list, in order to identify those with a genuine need.

In conclusion, it was noted that the comments made during the consideration of the report would be fed into the associated consultation process and the Board thanked the Housing Support Team for their ongoing work in this field.

RESOLVED –

- (a) That the contents of the submitted report, together with the actions being taken to support tenants affected by the changes to housing benefit, be noted.
- (b) That an Equality Impact Assessment be undertaken on the potential impact of the proposed letting policy changes.
- (c) That the proposals contained within the submitted report be consulted upon, with a view to a revised Lettings Policy being prepared by March 2013. (Following the resolution of Council in November 2012, a cross party

working group will be established to oversee and inform the consultation process).

- (d) That the Director of Environment and Neighbourhoods prepare a report for the March 2013 Executive Board setting out the results of the consultation exercise, detailing an equality impact assessment and seeking approval for the implementation of the revised Lettings Policy.

138 Police Reform and Social Responsibility Act 2011 - Election Results and Update

The Director of Environment and Neighbourhoods submitted a report providing information on the results from the recent West Yorkshire Police and Crime Commissioner elections, which included details of the winning candidate's key pledges. In addition, the report highlighted the ongoing work which was being undertaken to prepare the city for potential changes to local partnership, scrutiny and commissioning arrangements.

Members discussed the scrutiny function which would operate as part of the new arrangements.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That further updates be provided to the Board, as and when appropriate, on the implications to Leeds arising from the appointment of Mr. Mark Burns-Williamson as the West Yorkshire Police and Crime Commissioner.

139 Review of Area Working Findings and Recommendations

The Assistant Chief Executive (Customer Access and Performance) submitted a report setting out the key issues arising from the review of area working arrangements which had been undertaken, having regard to the agreed aspirations set out in the locality working design principles and the emerging 'Best City' and 'Best Council' ambitions. In conclusion, the report sought approval to a number of recommendations which would further develop and embed locality working in Leeds.

Members highlighted the potential role for Town and Parish Councils with respect to localised decision making, considered issues regarding the optimum number of Wards which an Area Committee should cover and emphasised the importance for those services which were delegated to be genuinely delivered locally. In addition, the Board highlighted the importance of ensuring that the correct balance was struck between the formalities around the Committees' decision making processes, whilst also ensuring that the Committees were flexible enough to prioritise and respond to local issues in a timely manner.

RESOLVED –

- (a) That the commitment and ambition to drive forward a step change in locality working with the role of Area Committees being key to ensuring

more locally responsive and accountable services, be endorsed and supported.

- (b) That the development of more locally responsive and accountable services generally be endorsed and supported and that priority action in the following areas be agreed, with further reports being prepared on how these services can be more locally focused or delegated:
- Youth services
 - Neighbourhood planning
 - Employment and skills
 - Local parks and green space
 - Local highways maintenance
- (c) That the principle of Area Committee Members taking an "Area Lead" approach on a specific area of Council policy or business, to provide Area Committee based leadership on key issues, be supported.
- (d) That the Board further supports the Area Lead working closely with the relevant Executive portfolio holder and the relevant Director on issues to better align city wide and local policy making, share best practice and help embed the locality working design principles.
- (e) That a detailed proposal for the introduction of the Area Lead role be prepared for agreement and implementation in the new municipal year.
- (f) That partnership structures be mapped in each of the three administrative areas with roles, responsibilities and links documented, discussed and agreed with Area Committees and area leadership teams. With each Area Committee agreeing who represents them on each partnership body.
- (g) That the proposal for Area Committees to forge links and develop good working relationships with the new Clinical Commissioning Groups (CCGs) to exploit opportunities for collaboration within the health and wellbeing agenda, be supported.
- (h) That Member Management Committee be requested to review the mechanism for appointing Elected Members to Children's Services clusters.
- (i) That the outcome of the review of locality-based funding arrangements be noted, and that the Board commits to the continued allocation of the well-being grant as per existing arrangements (a ratio of 50:50 in terms of population and deprivation), with further thought being given to how new funding regimes can be locally provided/influenced as they come on-stream.
- (j) That the proposal to look at delegating more funding to local decision making in support of the developing council's budget strategy 2013-2017, be supported.

- (k) That the review's conclusion, that no changes are necessary to the Area Committee boundaries at this time, be noted.
- (l) That the concerns expressed regarding the Inner West Area Committee and it consisting of only two Wards be noted, and in order to help respond to the capacity issue, the Board requests that consideration be given to utilising the current option of co-optees to enhance the membership of the Area Committee.
- (m) That the issue of how Area Committees operate relative to officers attending; for what purpose and their general administration, be looked at further (e.g. agreeing agendas, papers and other similar issues) with new arrangements being developed and proposed in time for the new municipal year.
- (n) That a further report be prepared on options for improving locality based consultation and engagement activities.

CHILDREN'S SERVICES

140 School Funding 2013/2014

The Director of Children's Services submitted a report advising of the new arrangements for Schools Funding which were scheduled to come into effect from April 2013 and which sought approval for the introduction of a new simplified formula to fund Leeds schools, including Academies. In addition, the report outlined the decisions of the Schools Forum in respect of the de-delegation of services to schools and the provision of a growth fund intended to support those schools which had expanded due to increased admission limits. Finally, the report advised of the Schools Forum decision to support the continued funding of School based Children's Services Clusters at £5,200,000 per year over the next three years.

Responding to a Member's specific enquiry regarding changes to the funding arrangements for split site schools, officers undertook to provide the Member in question with further information on this issue outside of the meeting.

Having discussed matters relating to Children's Services clusters, Members highlighted the vital role played by Elected Member representation on each cluster.

RESOLVED -

- (a) That the decisions of the Schools Forum regarding the de-delegation of newly delegated services, and the wish to establish a growth fund, be noted.
- (b) That the decision of the Schools Forum to support the continued funding for Children's Services Clusters from the Dedicated Schools Grant at £5,200,000 per year over the next three years, be noted.

- (c) That the simplified funding formula, as approved by the Schools Forum on 25th October 2012, be approved.

141 Basic Need Programme 2014 - Outcome of consultation on proposals for expansion of primary provision in 2014

Further to Minute No. 42, 18th July 2012, the Director of Children's Services submitted a report providing details of the outcome of the public consultation exercise undertaken on proposals regarding the expansion of primary school provision across the city and which made a series of recommendations regarding the next steps for each of the proposals.

In presenting the report, the Executive Member for Children's Services confirmed that any proposals regarding Tranmere Park Primary School had been put on hold, in order to enable further work to be carried out on this matter, prior to it being submitted to Executive Board for formal consideration.

Members highlighted the scale of the challenge which faced the Council in respect to its statutory requirements around school place provision. In response, it was confirmed that this report was one of a number aimed at tackling the issue which would be submitted to the Board in due course, whilst Members were also reassured that an all party working group had been tasked with considering matters in respect of basic need requirements, and that this together with the multi-directorate approach now being taken, looked to ensure that all wider implications arising from this issue were being addressed.

In conclusion, Members highlighted the need to ensure that developers made appropriate contributions towards the provision of schools and the need for Elected Members to be fully briefed on such matters.

RESOLVED –

- (a) That the publication of a statutory notice for the expansion of Little London Primary School from 210 to 630 pupils be approved.
- (b) That the publication of a statutory notice for the expansion of Rufford Park Primary School from 210 to 315 pupils be approved.
- (c) That the publication of a statutory notice for the expansion of Sharp Lane Primary School from 420 to 630 pupils be approved.
- (d) That further work be undertaken in relation to the proposal to expand Tranmere Park Primary School, prior to further consideration by Executive Board.

LEISURE AND SKILLS

142 Delivering the City Deal on Skills

Further to Minute No. 43, 18th July 2012, the Director of City Development and the Director of Children's Services submitted a joint report providing an update upon the activity being undertaken by the Council to deliver the Skills

element of the City Deal. Specifically, the report provided details of the work undertaken to deliver three key elements, namely, the Leeds Apprenticeship Training Agency, the Apprenticeship Hub and the Devolved Youth Contract.

Responding to enquiries regarding a challenge which Members had been set aimed at encouraging Small and Mediums Enterprises (SME's) in their Ward to engage with apprenticeships, the Board was provided with an update on the actions being taken to raise SMEs' awareness of the initiatives in place to make apprenticeships more accessible. Emphasis was also placed upon the ways in which Elected Members could raise the profile of apprenticeships via their other roles, such school governorships.

With regard to the statistics within the submitted report around the number of young people across the city in receipt of unemployment benefits and those categorised as Not in Education, Employment or Training (NEET), officers undertook to ensure that Board Members were provided with the latest figures at the earliest opportunity.

RESOLVED –

- (a) That the progress on implementing the current activity under the Skills element of the City Deal, be noted.
- (b) That the programme of activity developed through the Apprenticeship Training Agency and the Apprenticeship Hub to increase the number of apprenticeship opportunities, be supported.
- (c) That the programme of activity developed to support young people re-engage with education, employment and training through the devolved Youth Contract, be supported.
- (d) That in principle support be given to seeking further freedoms and flexibilities and resources to facilitate the development of local skills programmes to aid the implementation of the Leeds Growth Strategy in the context of the emerging Leeds City Region Skills Plan.

ADULT SOCIAL CARE

143 Design and Cost Report for the Replacement of Rothwell Fulfilling Lives Building

Further to Minute No. 65, 7th September 2012, the Director of Adult Social Services submitted a report seeking authority to commit expenditure to fund the rebuilding of the Rothwell Fulfilling Lives Centre (West building) on Holmsley Lane, Woodlesford.

The Board welcomed the proposals detailed within the submitted report, whilst the Executive Member for Adult Social Care thanked all officers who had been involved in the development of this project.

RESOLVED –

- (a) That the progress being made city wide on the modernisation of day services for adults with learning disabilities and the positive feedback being received from customers and their carers, be noted.
- (b) That the plan to replace the existing Rothwell Fulfilling Lives (West) with a new build facility on the same site, rather than refurbishing the existing building as had been originally planned, be noted.
- (c) That the authority to spend a total of £2,025,000 for this development, be approved.

144 Better Lives Explained - Leeds Local Account of Adult Social Care 2012/13

Further to Minute No. 195, 10th February 2012, the Director of Adult Social Services submitted a report which introduced the Leeds Local Account of Adult Social Care Services for its citizens. In addition, the report highlighted the requirement for Local Authorities to produce a Local Account and provided an explanation of the new responsibilities placed upon Councils, and the Local Account's contribution towards enhancing local accountability to the public and as a tool to support sector led service improvement. Finally, the report offered a highlighted summary of the main areas of achievement for Adult Social Care and indicated some areas of service identified within the Leeds Local Account as requiring further development to sustain or improve performance.

The Board welcomed the content of Leeds' Local Account for 2012/2013, whilst the Executive Member for Adult Social Care thanked all officers who had made a contribution towards it.

RESOLVED –

- (a) That the contents of the Local Account for Leeds, entitled "Better Lives Explained", as appended to the submitted report, be noted.
- (b) That the Local Account for Leeds be referred to the Scrutiny Board (Health and Wellbeing and Adult Social Care) for the Board's oversight of performance.

DATE OF PUBLICATION: 14TH DECEMBER 2012

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 21ST DECEMBER 2012 (5.00P.M.)

(Scrutiny Support will notify Directors of any items called in by 12.00 p.m. on 2nd January 2013)

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EXECUTIVE BOARD

WEDNESDAY, 9TH JANUARY, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors A Carter, S Golton, J Blake,
M Dobson, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

145 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

(a) Appendix 2 to the report entitled “Council Brownfield Land Programme” referred to in Minute No. 153 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the information within the Appendix contains details relating to the financial and/or business affairs of the authority as it relates to the anticipated values attached to the sites prior to marketing, which if disclosed to the public would, or would be likely to, prejudice the future commercial interests of the Council during any subsequent open market disposal exercise.

146 Late Items

The Chair admitted to the agenda, the following late items of business:

- (a) A report entitled, ‘Local Government Finance Settlement 2013/14 and 2014/15’ (Minute No. 150 referred). It was deemed appropriate that this matter be considered by the Board as a matter of urgency in order to ensure that the Board received at the earliest opportunity the latest information on the Provisional Settlement which was announced on 19th December 2012.

Additionally the Board was in receipt of the following supplementary documents:

- a) Natural Resources and Waste Development Plan Document – Inspector’s Report. The comments made by the Scrutiny Board (Sustainable Economy and Culture) at the meeting held 20th December 2012 were submitted for consideration (Minute 154 refers)
- b) Council Brownfield Land Policy – Site Plans relating to each of the sites detailed within Appendix 1 of the submitted report were submitted to assist Members consideration of the item (Minute 153 refers)
- c) Reform of Adult Social Care and Support – An additional recommendation was submitted for Members consideration (Minute 161 refers)

147 Minutes

Draft minutes to be approved at the meeting
to be held on Friday, 15th February, 2013

RESOLVED – That the minutes of the previous meeting held on 12th December 2012 be approved as a correct record

RESOURCES AND CORPORATE FUNCTIONS

148 Monthly Financial Health Report - Month 8

The Director of Resources submitted a report presenting the Council's projected financial health position for 2012/2013 after eight months of the financial year.

RESOLVED – That the projected financial position of the authority after eight months of the financial year be noted.

149 Leeds City Region Business Rates Pool - update

Further to minute 88 of the meeting held 17th October 2012, the Director of Resources submitted a report providing an update on the development of the Leeds City Region Business Rates Pool. The report set out the financial context of the Pool following publication of the Local Government Finance settlement on 19th December 2012 and sought approval for Leeds to continue to be a member and act as lead authority for the LCR Pool.

In response to a Members' enquiry, the Board noted the response regarding the decision of Craven, North Yorkshire and Selby authorities not to join the LCR Pool

RESOLVED – That agreement be given for Leeds to continue as a member of the Business Rates Pool that has been designated for the Leeds City Region and as lead authority for the Pool. Notwithstanding this decision, the continuation of the Pool will be dependent upon none of the other member authorities choosing to withdraw before 16th January 2013

150 Late Item - Local Government Finance Settlement 2013/14 and 2014/15

The Board considered the report of the Director of Resources on the main features of the Provisional Local Government Finance Settlement which was announced by Government on 19th December 2012. The report outlined the implications for Leeds and contained underlying data which had only become available during the days following publication of the Provisional Settlement and too late for inclusion within the agenda for this meeting.

The Board received an update on the outcome of a meeting held between the Leader of Council, the Director of Resources and the Parliamentary Under-Secretary for London, Local Government and Planning, on 8th January 2013 in respect of Leeds' provisional financial settlement.

It was reported that the DCLG had now acknowledged that an error had been made in the calculation of the "Spending Power" figures as reproduced in paragraph 3:9 of the report and that clarification was awaited on this and several other issues from the Department.

A formal response was being prepared by officers to the Settlement in order to inform the final budget proposals to be considered by Executive Board on 15th February 2013 and to be recommended to Council on 27th February 2013

Responding to a Members' enquiry, clarification was provided on how the figures within the Settlement compared to the funding which had been anticipated for Leeds.

The concerns of the Board were noted in respect of the Settlement and it was proposed that an all-party letter be sent to the Minister detailing the concerns of the Council over the contents of the Provisional Settlement for Leeds.

RESOLVED – That the contents of the report and the intention for the Leaders of the Political Groups to write a joint letter to the Minister setting out the concerns of the Council over the contents of the Provisional Settlement for Leeds, be noted

ENVIRONMENT

151 Proposed Improvements to Golden Acre Park Bakery Cafe

The Executive Board considered the report of the Director of Environment and Neighbourhoods outlining proposals to develop the café at Golden Acre Park with the addition of a conservatory and Changing Places toilet facility, in partnership with a business sponsor and Adult Social Care

RESOLVED - That the contents of the report be noted and that support be given to the principle of a sponsorship agreement with Franklin Windows Ltd for the creation of a conservatory to the existing café at Golden Acre Park

DEVELOPMENT & THE ECONOMY

152 East Leeds Extension and East Leeds Orbital Road

The Director of City Development submitted a report on the emerging proposals for development of the East Leeds Extension and its relationship to the delivery of a new East Leeds Orbital Road. The report also sought consideration of the Council's approach to the infrastructure requirements for the proposals.

Receipt of a late representation was noted, the contents of which were addressed during the Boards' consideration of the matter.

The Board noted the experience which had been gained in obtaining central government support for such schemes through the delivery of the East Leeds Link Road project. Emphasis was placed upon the importance of other infrastructure improvements which were required in the area to ensure that future developments were sustainable. In conclusion the Board highlighted the need to progress this initiative as a priority.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Friday, 15th February, 2013

- a) That the release of funding of £150,000, necessary for the Council to undertake feasibility work on the East Leeds Orbital Road, be supported;
- b) That approval be given for the principle of the Council taking a leading role in the delivery of the East Leeds Orbital Road and other infrastructure requirements and to formally engage with the landowners about the delivery process;
- c) That the potential for the Council to use its Compulsory Purchase Order powers in the event that land requirements for the East Leeds Orbital Road cannot be secured via negotiation be noted;
- d) That a further report on the outcome of the Feasibility Study be received in due course;
- e) To request that the Director of City Development liaises with appropriate government departments to identify the support that could be made available to facilitate the delivery of infrastructure in the East Leeds Extension to support housing growth.

153 Council Brownfield Land Programme

The Director of City Development submitted a report setting out proposals for the Council to establish a Brownfield Land Programme in order to stimulate and encourage the development of new housing on Leeds City Council unallocated brownfield land.

Copies of site plans illustrating those sites identified in Appendix 1 of the report were circulated to Board Members prior to the meeting.

Following consideration of Appendix 2 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (i) That approval be given to the establishment of a Brownfield Land Programme based on the principles set out in the report and incorporating those sites listed at Appendix 1 of the submitted report;
- (ii) That approval be given to the ring-fencing of all capital receipts arising from the sale of the sites listed in Appendix 1 to the Brownfield Land Programme;
- (iii) That approval be given for capital receipts arising from disposal of the remaining EASEL Phase 1 development sites to be incorporated into the Brownfield Land Programme;
- (iv) To note the intention to progress the acquisition of two remaining owner-occupied properties on the Askets and subject to the need for these to enable full development, to undertake a marketing exercise for disposal of the site;
- (v) That the re-allocation of uncommitted sites from the former Affordable Housing Strategic Partnership to the Brownfield Land Programme be approved;
- (vi) To note the initial potential for institutional investment in the development of rented housing and that further discussion with third

- parties will be undertaken to establish the potential for this as a route for supporting housing growth in the city;
- (vii) That a further report presenting an evaluation of the performance of the policy be presented to the Board within 12 months

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

154 Natural Resources and Waste Development Plan Document - Inspector's Report

The Director of City Development submitted a report on the Natural Resources and Waste Development Plan Document, including the Inspectors Report which, following independent examination of the Plan, concluded that the Plan Document was “sound”. The Board was requested to make a recommendation to full Council that the Plan be adopted.

A copy of the full Inspectors Report was attached to the report for Members consideration. The Board was also in receipt of comments made by Scrutiny Board (Sustainable Economy and Culture) during its consideration of the DPD at the meeting held 20th December 2012.

Reference was also made to a letter of representation received from a member of the public in respect of one site located in east Leeds.

RESOLVED - That the Board notes the contents of the Inspector’s Report, including his recommendations and reasons, and recommends to full Council that the Natural Resources and Waste Development Plan Document (the Submitted DPD and Post Submission Changes) pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004 as presented to this meeting, be adopted

(The resolutions referred to within this minute were not eligible for Call In, as the Development Plan Document which incorporates the Natural Resources and Waste Development Plan Document, is part of the Budgetary and Policy Framework. Therefore, the ultimate determination of such matters are reserved to Council, in line with the Council’s Budget and Policy Framework Procedure Rules)

155 Review of the ALMO Management Arrangements

The Executive Board considered the report of the Assistant Chief Executive (Customer Access and Performance) setting out the background to the review of housing management services in Leeds initiated earlier in the year and presenting options for the future delivery of housing management in the city, prior to a wider consultation on the future direction.

The review covered both the delivery aspect of the service, predominantly provided by the three ALMOs; and also the strategic landlord and other related functions provided by the Environment and Neighbourhoods directorate. Extensive engagement work had been undertaken with key stakeholders and the review had concluded that two options for the future

delivery of housing management services should be consulted upon including a full test of tenant opinion, before a final decision is taken. The two options being:

- a) Move to a single company model (e.g. a single ALMO) with a retained locality delivery structure and strengthened governance arrangements; or
- b) Move to all services being integrated within direct council management with a retained locality delivery structure and strengthened governance arrangements to include tenants and independent members.

The Board received assurances that measures would be introduced to ensure that response levels to the consultation exercise were maximised and that the implementation of the new arrangements would be done on an all-party basis, once the new arrangements had been determined. In addition, the Board received clarification on the status of the Tenant Management Organisations and considered the role of Scrutiny in the consultation process.

RESOLVED – That the progress made so far on the review be noted and that the following two options be taken forward to the next stage for consultation:

- i) a move to a single company model (e.g. a single ALMO) with a retained locality delivery structure and strengthened governance arrangements; OR
- ii) a move to all services being integrated within direct council control with a retained locality delivery structure and strengthened governance arrangements to include tenants and independent members

156 Development of New Council Houses

The Directors of City Development and Environment & Neighbourhoods submitted a joint report on the progress made towards the delivery of new Council homes over the next three years utilising Housing Revenue Account (HRA) resources. The report sought approval for the sites contained within the shortlist at Appendix 1 of the report in order to progress the proposals to the next stage of the scheme.

The Board discussed the details of the site selection and property type as outlined in the report. Responding to the comments made in respect of the use of commuted sums for the provision of Affordable Housing to assist delivery of the initiative; the Director of City Development undertook to provide a written response to the Member in question on this issue. In addition, the Board noted the comments made on the need for this initiative to have regard to provision of older peoples' housing and that a report on this issue was scheduled to be submitted to the next meeting.

RESOLVED –

- i) That approval be given to the proposals to progress the development of the HRA new build programme towards final site selection from the shortlist provided at Appendix 1, and through to the design and construction phases.

- ii) That approval be given to delegate the development of HRA new build programme to the Directors of City Development and Environment & Neighbourhoods, in consultation with the Executive Member for Development and the Economy and the Executive Member for Neighbourhoods, Planning and Support Services.
- iii) That approval be given to an injection of £1.38m of commuted sums which were previously earmarked for affordable housing and remain unallocated, bringing the total resource to £10.88m

CHILDREN'S SERVICES

157 Response to Deputation - Allerton Fields

The Director of Children's Services submitted a report setting out the response to the Deputation brought to the full meeting of Council on 12th September 2012 by the "Friends of Allerton Grange" group in respect of the Allerton Fields site. The response included proposals to transfer the site from Children's Services to the Environment and Neighbourhoods Directorate and outlined the ongoing discussions between the Directorates regarding the ownership and future maintenance of the site.

A copy of the full deputation speech made to Council was included within the report for Members consideration.

RESOLVED –

- a) That the response to the Deputation in respect of Allerton Fields and the ongoing discussions between the Council Directorates regarding future ownership and maintenance of the site be noted
- b) That the transfer of the Allerton Fields site from Children's Services to the Environment and Neighbourhoods Directorate be agreed.

158 Expression of Interest - University Technical College for Leeds

The Board considered the report of the Director of Children's Services on the submission of an Expression of Interest to the Department for Education for the establishment of a University Technical College (UTC) for Leeds with Leeds City Council being proposed as one of the main partners in this new Academy.

A copy of the Expression of Interest made on 16th November 2012 was attached for Members reference along with a copy of the response from the Parliamentary Under Secretary of State for Schools. The report sought the Boards support for the Council having a central role in any further developments in the future.

Responding to a Members' query regarding potential sites for the UTC, the Board received confirmation that a final schedule of sites would be provided once discussions with partners and stakeholders' had concluded.

In conclusion, the comments made on the need for the project to be progressed as a priority were noted, whilst the Board acknowledged the need

for the Council to work alongside the most appropriate partners in order to ensure the initiative was sustainable.

RESOLVED -

- a) That the content of the report be noted
- b) That support be given for the Council to broker discussions at the highest level to explore the potential for the development of UTCs in Leeds and helping partners move forward any proposals at pace.

159 The Development of All-Through Schools at Carr Manor and Roundhay - Lessons Learned

Further to minute 224(d) of the Executive Board meeting held 7th March 2012, the Director of Children's Services submitted a report advising Members of the lessons learned following the report taken to Scrutiny Board (Children's and Families) on 27th September 2012 in respect of the all-through school developments at Carr Manor and Roundhay. The report set out the history of the two Basic Need projects and detailed the recommendations of the Scrutiny Board.

Members noted the work undertaken by Scrutiny Board (Children and Families) and expressed thanks to Councillor J Chapman, Chair of Scrutiny Board (Children and Families) who was in attendance at the meeting.

RESOLVED –

- a) That the recommendations made by Scrutiny Board (Children and Families) at its meeting held 27th September 2012 be noted; and
- b) That the lessons learned from the Carr Manor and Roundhay projects and the changes in procedure which have been implemented, be noted

ADULT SOCIAL CARE

160 Dementia Friendly Cities

The Director of Adult Social Services and the Director of Public Health submitted a joint report providing an overview of what is meant by the term "dementia-friendly" communities and advising the Board of the work undertaken so far in Leeds to develop a plan for a dementia-friendly Leeds.

Members commented on the growing demand for services and the important role played by volunteers and families in service provision, whilst also noting the work being undertaken in related areas by the Health and Wellbeing Board and Healthy Leeds Partnership.

RESOLVED -

- a) To note the progress made on local strategy and actions to improve the experience of living with dementia in Leeds, including the significant investment from local NHS transformation funds
- b) That a commitment to dementia-friendly Leeds be affirmed and that support be given to the request for local strategic partners to support the formation of a Leeds Dementia Action Alliance

- c) That the Board supports the initiative to lead and prioritise this commitment within all areas of Executive responsibility
- d) That all Strategic Directors be requested to develop a proposal which identifies appropriate front-line staff to have dementia-awareness training, and the associated costs.

161 Reform of Adult Social Care and Support

The Director of Adult Social Services submitted a report providing a summary of the Government's plans for the development of social care and support in England and a summary of the current position in Leeds in respect of the proposals set out in the "Better Lives for Leeds" strategy.

In addition to the report, the Board considered an additional recommendation proposed by the Executive Member for Adult Social Care.

Reflecting on the increasing demand for services, the Board noted the importance of maximising care provision in local communities.

RESOLVED –

- a) That the contents of the report be noted, particularly the requirements that will be made of adult social care services in the future consequent to the passage of the relevant legislation
- b) That cross party support be given to the introduction of a new funding model for Adult Social Care Services which is adequately resourced and able to provide long term sustainability for the sector
- c) That cross-party support be given to the "Show Us You Care" campaign initiated by the Local Government Association and that support be given for the proposal to write a letter to local MPs and to raise local awareness of the issue

DATE OF PUBLICATION: 11TH JANUARY 2013

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 18TH JANUARY 2013 (5.00P.M.)

(Scrutiny Support will notify Directors of any items called in by 12.00 p.m. on 21st January 2013)

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LIST OF FORTHCOMING KEY DECISIONS

(Extract relating to Sustainable Economy and Culture Scrutiny Board)

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
Rugby Union World Cup 2015 To approve the contract with Rugby Union World Cup 2015 to act as host city.	Director of City Development	15/11/12	Executive Member for Leisure.	Delegated decision report	Catherine Blanshard, Chief Libraries, Arts and Heritage Officer, Learning and Leisure catherine.blanshard@leeds.gov.uk
Oulton and Woodlesford Design Statement (NDS) Approval of the Oulton and Woodlesford Design Statement (NDS) to enable it to be formally adopted as a Supplementary Planning Document (SPD) within the Leeds Development Framework.	Chief Planning Officer	19/11/12	The document has undergone significant local consultation which has shaped the aspirations within it. A representations statement and EIA will be published alongside the NDS.	Oulton and Woodlesford NDS	Steven Wilkinson, Senior Planner FPI steven.wilkinson@leeds.gov.uk tel: 0113 3978078

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>Proposed Changes to the Letting Board Code To approve the proposed changes to Letting Board Code.</p>	<p>Chief Planning Officer</p>	<p>30/11/12</p>	<p>Consultation period held from 19 September 2012 to 17 October 2012.</p>	<p>The Letting Board Code: Guidance for Landlords on the erection of residential letting boards in inner north west Leeds (Draft September 2012)</p>	<p>Ryan Platten, Community Planning Officer - Inner North West Area ryan.platten@leeds.gov.uk, 0113 247 8027</p>
<p>Exercise of Option to Purchase Agreement - Land at Freely Lane, Bramham Approval is sought to:</p> <ol style="list-style-type: none"> 1) Trigger an option to purchase agreement to acquire third party owned land to support the sale and redevelopment of Bramham House, a Council owned property; and 2) Give authority to incur expenditure of approx £270k in connection with the land purchase. 	<p>Director of City Development</p>	<p>1/12/12</p>	<p>Executive Member for Development and the Economy, Ward Members, and Bramham Parish Council have already been consulted.</p>	<p>Design and Cost Report</p>	<p>Martin Blackett, Senior Surveyor martin.blackett@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>Highway Maintenance vehicle replacement programme To approve the replacement of 21 vehicles operated by the Highway Maintenance Operational DSO</p>	<p>Director of City Development</p>	<p>1/12/12</p>	<p>Executive Member for Development and the Economy, Director of Resources</p>	<p>Design and Cost Report</p>	<p>Russell Martin, Highway Maintenance Manager - Ring Road Middleton Russell.martin@leeds.gov.uk</p>
<p>Leeds Local Implementation Plan supporting document for the West Yorkshire Local Transport Team Report requesting authority for approval of the supporting document for Leeds setting out details of the strategy and implementation proposals for Leeds included in the West Yorkshire Local Transport Plan.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/12/12</p>	<p>The document sets out issues and proposals that have been consulted on as part of the Local Transport Plan preparation process which has included Members and stakeholders</p>	<p>Delegated decision report</p>	<p>Andrew Hall, Acting Head of Transportation Services andrew.hall@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance.	Chief Planning Officer	1/12/12	Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and Other bodies	Report and Morley Conservation Area Appraisal and Management Plan	Philip Ward, Conservation Officer phil.ward@leeds.gov.uk
New Farnley Village Design Statement (VDS) Approval of the New Farnley Village Design statement so that it can be formally adopted as a Supplementary Planning Document (SPD) within the Leeds Development Framework.	Chief Planning Officer	1/12/12	The document has undergone significant local consultation which had shaped the aspirations within it. A representations statement and EIA will be published alongside the VDS.	New Farnley VDS	Gareth Read, Planning Assistant gareth.read@leeds.gov.uk
Roundhay Road Highway Improvements Following extensive consultation in 2011, approval of TRO proposals and scheme to be implemented.	Chief Officer (Highways and Transportation)	1/12/12	Gipton & Harehills Ward Members, members of the public, local businesses and residents whose frontages are impacted by the proposals.	Delegated Decision report	Lisa Martin, Trainee Engineer Lisa.S.Martin@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
Travel Plan SPD Approve Travel Plan Supplementary Planning Document as adopted part of the Local Development Framework.	Chief Planning Officer	1/12/12	The draft SPD has gone through significant internal consultation and a full statutory external consultation. Amendments have been made to the SPD as a result of these conditions.	The report to be issued to the decision maker with the agenda for the meeting	Nathan Huntley, Senior Highways Engineer nathan.huntley@leeds.gov.uk
S106 Greenspace funded enhancements to Queen's Park, to include two play areas, Multi-Use Games Area, landscaping, paths and detention pond Approval is sought to inject and spend £289,484.63 section 106 green space monies in capital scheme 16750 to fund major enhancement works at Queen's Park, Pudsey.	Chief Planning Officer	4/1/13	Ward Member and public consultation is complete.	DCR, EIA	Chris Bolam christopher.bolam@leeds.gov.uk Tel: 0113 247 8087

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
Update of Contaminated Land Inspection Strategy and Cost Recovery Policy To approve the updated Contaminated Land Inspection Strategy and Cost Recovery Policy.	Chief Planning Officer	7/1/13	A draft version of the Strategy has been sent out for consultation and no significant changes have been required.	The revised Contaminated Land Inspection Strategy and Cost Recovery Policy	Stella Keenan, Contaminated Land Officer stella.keenan@leeds.gov.uk, 0113 24 78154
Accessing Department of Health (DOH) funding to deliver Extra Care Housing To approve the final two submissions to the DOH bids in line with the 18 th January 2013 deadline and to delegate detailed development to the Director of City Development in conjunction with the Director of Environment and Neighbourhoods and the Director of Adult Social Care.	Executive Board Portfolio: Development and the Economy	9/1/13	Lead Members and effected ward members to be consulted on the proposals detailed in the report in December 2012.	The report to be issued to the decision maker with the agenda for the meeting	Janey Haigh, Project Officer janey.haigh@leeds.gov.uk Tel: 0113 2474491

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>Support to the Leeds Rail Growth Package - Agreement of Terms and Conditions</p> <p>Agreement of terms and conditions further to the in principle agreement of Executive Board on the 17 October 2012 to provide support to the Leeds Rail Growth Package.</p>	<p>Executive Board Portfolio: Leader of Council</p>	<p>9/1/13</p>	<p>None.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Doug Meeson, Chief Officer (Financial Management)</p> <p>doug.meeson@leeds.gov.uk</p>
<p>Community Infrastructure Levy - Preliminary Draft Charging Schedule. Approval of CIL Preliminary Draft Charging Schedule for public consultation.</p>	<p>Executive Board Portfolio: Development and the Economy</p>	<p>15/2/13</p>	<p>Request to consult – March 2013 (6 Weeks)</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Lora Hughes, Principal Planner</p> <p>lora.hughes@leeds.gov.uk Te: 0113 3950714</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>Annual Pedestrian Crossing Review 2013 Chief Officer of Highways and Transportation to approve the proposals made in the report as the basis for the 2013/14 programme for introducing new pedestrian crossings.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>19/2/13</p>	<p>Local members are advised of the progress made with their requests by the Traffic Section and notified of the final outcome of the review. One approved, each individual scheme is then taken forward for a separate delegated decision for detailed design and construction – this includes consultations with ward members and affected frontages</p>	<p>Design and Cost Report: Annual Pedestrian Crossing Review 2013</p>	<p>Kasia Speakman, Assistant Transport Planner Tel: 0113 2476312</p>
<p>Reinstatement works following fire damage at Temple Newsam Farm Authority to spend from insurance fund.</p>	<p>Director of City Development</p>	<p>1/3/13</p>	<p>Corporate Procurement Unit, Insurance Section, Ward Members, Executive Member for Leisure</p>	<p>Design and Cost Report</p>	<p>Anne Chambers, Head of Corporate Property Management anne.chambers@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>A58(M) Woodhouse Tunnel Strengthening Works Following, and subject to full approval being granted by the Department for Transport,</p> <p>(i) Approve the implementation of the A58(M) Woodhouse Tunnel Strengthening Works; and</p> <p>(ii) Give authority to incur expenditure of £20 million.</p>	Executive Board Portfolio: Development and the Economy	13/3/13	On such a key part of the highway network, an extensive consultation programme is being developed. This will include all ward Members and key stakeholders. Findings will be included in the Executive Board report.	The report to be issued to the decision maker with the agenda for the meeting	Paul Russell, Principal Engineer paul.russell@leeds.gov.uk, 0113 24 76171
City Centre Water Features Future management of water features in City Centre.	Executive Board portfolio: Development and the Economy	13/3/13	Local Ward Members (City & Hunslet) and businesses who may be effected by the decision taken.	The report to be issued to the decision maker with the agenda for the meeting	Roy Coello, Head Of Engineering Service roy.coello@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
<p>Holt Park District Centre</p> <p>1) Approval to the Draft Informal Planning Statement as a guide to future development proposals for this site.</p> <p>2) Approval to commence public consultation on the draft Informal Planning Statement</p>	Executive Board Portfolio: Development and the Economy	13/3/13	Executive Member for Development and the Economy and Ward Members	The report to be issued to the decision maker with the agenda for the meeting	Ben Middleton, Senior Surveyor ben.middleton@leeds.gov.uk
Asset Management Plan (including Community Asset Strategy and Carbon and Water Management Plan) Approval Required	Executive Board Portfolio: Development and the Economy	24/4/13	Equality Impact Assessment	The report to be issued to the decision maker with the agenda for the meeting	Colin Mawhinney, Head of Economic Policy and Programmes colin.mawhinney@leeds.gov.uk

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